

LEVEL 01
MIGHT SABOTAGE PRACTICE

LEVEL 02
STABILIZES PRACTICE

LEVEL 03
ENHANCES PRACTICE

LEVEL 04
EVOLVES PRACTICE

▼ OPERATING SYSTEM

 POWER/AUTHORITY SYSTEM	<p>Conventional command-and-control system in which power resides at the top; hierarchy of managers that often overrule subordinates (Holacracy not yet adopted)</p>	<p>Veto authority still resides in management, but culture strongly supports delegating authority and empowering subordinates to lead their roles and make mistakes</p>	<p>The organization has a transparent system in place for distributing, encoding, and evolving authorities to all roles (i.e. Holacracy Constitution has been adopted)</p>	<p>The distributed authority system is encoded in the company's formal bylaws (or equivalent), and the culture no longer recognizes that a "CEO" even exists</p>
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▼ APPLICATIONS

 LEAD LINKS	<p>Lead Links still act like managers and leadership still looks like a hierarchical pyramid; power resides implicitly in the Lead Link role, and Lead Links act like managers</p>	<p>Lead Links understand the difference between a Lead Link and a manager, and avoid wielding power implicitly beyond their Lead Link authorities and actual roles</p>	<p>There are some constraints on Lead Link autocratic authority captured in governance; or authorities of Lead Link are sometimes delegated to other roles</p>	<p>The organization has processes that replace many Lead Link authorities with effective distributed, peer-to-peer methods, encoded transparently in governance</p>
 TACTICAL MEETINGS	<p>Circle is mostly "going through the motions" of tactical meetings; other operational meetings look like they did before Holacracy, and ignore the circle's role structure</p>	<p>Tactical meetings occur regularly, move swiftly, stay tension-driven, and generate clear next-actions without over-design; they have replaced other standing meetings</p>	<p>Facilitators regularly reinforce role clarity in tactical meetings; the team talks in terms of roles, assigns actions to roles, and regularly consults the role structure for clarity on expectations and authority</p>	<p>Tactical meetings are used purely as a fall-back; most operational needs are met outside of meetings or in ad-hoc meetings called when needed; teams self-reinforce role clarity in all meetings, not just in tacticals</p>
 GOVERNANCE MEETINGS	<p>Circle is mostly "going through the motions;" few agenda items; mostly just bringing clarity to existing functions; very dependent upon Facilitator to hold process</p>	<p>Agenda items regularly show up to change or add something, not just clarify existing stuff; circle members are more engaged in the process and not fighting it</p>	<p>Proposals often more advanced (e.g. multiple parts, using domains, etc.); Governance outside of meetings happens; team is fairly self-disciplined around process</p>	<p>Some proposals attempt significant re-engineering, even to the circle structure itself, and challenge deep assumptions about how the work should be structured</p>
 PROJECT MANAGEMENT	<p>Predict and control approach (e.g. "waterfall" approach, Gantt charts, etc.); project manager tries to minimize deviance from plan</p>	<p>Project plans involve all stakeholders and account for the unknown (e.g. prototyping and testing cycles, contingency planning, parallel tracking, etc.)</p>	<p>Project owner holds clearly to project intent beyond specific detailed steps; multiple project management tools are used to coordinate action</p>	<p>Radically simplified project management based on transparent information and organic prioritization; complex project management tools rarely needed</p>
 JOB TITLES	<p>Job titles simply translated into role titles; Lead Link roles interpreted as "better" or more prestigious, and often looked at as a full-time job</p>	<p>Job titles and roles co-exist as parallel systems; people hold many roles; job titles are often part of implicit shadow power structure; sense of "living in two worlds"</p>	<p>Job titles are rarely used or focused on internally (but may be externally), and people understand Lead Link as just another role, not a full-time job</p>	<p>Absence of job title hierarchy pulls people to find deeper sense of identity and growth path; flexible role descriptions encourage development and exploration</p>
 DECISION-MAKING & ACTION-TAKING	<p>Role-fillers mostly ignore governance and defer to the perceived leader or former manager on key decisions and significant actions to take</p>	<p>Role-fillers reconcile conflict between their explicit authority and old cultural norms by seeking consensus or buy-in before making most significant decisions</p>	<p>Role-fillers experimenting with making decisions given authority granted by Constitution and governance, without seeking consensus or even much input</p>	<p>Role-fillers own their authority but also seek input appropriately and organically; creating tension is not seen as something to avoid; Individual Action is accepted</p>
 BUDGETS	<p>Broadest-circle Lead Link holds most spending authority and approves/denies requests individually, or makes ad-hoc decisions to delegate budgets to sub-circles</p>	<p>A transparent process is used to assign budgets to roles, circles, or major projects, with Lead Links still holding veto authority on most spending decisions</p>	<p>The organization's process for assigning budgets relies on input from multiple parties, beyond Lead Links, and includes checks and balances to avoid any one person over-controlling by granting or withholding budget</p>	<p>Budget allocations or spending authorizations emerge from a complex market-based process, with built-in feedback mechanisms to automatically align spending with whatever best serves customers and purpose</p>
 INFORMATION FLOW	<p>Information is released on a need-to-know basis; and/or information flow is scattershot with lots of email cc's and "all hands" meetings</p>	<p>Information sharing outside of meetings is done mostly through role-based emails; informal real-time information sharing occurs haphazardly, but isn't well supported</p>	<p>Informal information sharing is encouraged through social events, work spaces, and platforms that stimulate "collisions;" information is increasingly transparent</p>	<p>Most information available in real-time to everyone; most emails replaced by transparent collaboration tools</p>
 ROLE ALLOCATION	<p>The organization uses Holacracy's default: Lead Links assign people to roles</p>	<p>Lead Links assign roles, but there are useful systems/processes to support people finding and shifting roles; a "role marketplace" is developing</p>	<p>Governance adds checks/balances on Lead Link power to assign/remove people into roles (e.g. constraints on removing from a role, or more transparent criteria required for choice of person to assign, etc.)</p>	<p>Lead Link role-assignment authority is replaced by an effective, distributed, peer-to-peer process to get the right roles to the right people, and to remove them when needed, all encoded in governance</p>
 PERFORMANCE MANAGEMENT	<p>System is focused on individual performance; formal reviews where Lead Links appraise performance, much like a manager, often with scores given; feedback cycle is still directly linked to compensation review cycle</p>	<p>Formal reviews may still exist but are de-emphasized outside of their role in compensation updates; frequent regular feedback from Lead Links is favored, energizing Lead Link accountability for coaching role-fillers</p>	<p>Ongoing peer-to-peer feedback is encouraged in the culture and supported by some process/system, just for the sake of learning, with no direct link to compensation; team-level reflection for self-improvement is common</p>	<p>Feedback flows easily, freely, and often; peer feedback often reframed as "customer" feedback (inside and outside); multiple feedback processes and channels are available to suit different individual preferences & needs</p>
 COMPENSATION	<p>Lead Links have the authority to set comp implicitly, perhaps within some overall system or process; individual performance incentives are often present</p>	<p>Authority to set someone's comp resides explicitly with a role created via governance (even if a Lead Link also fills it), and accountabilities or processes exist to ensure feedback is gathered from others for comp decisions</p>	<p>Authority to set someone's comp rests with a group in one or more roles; comp process and authority is transparent in governance; no individual incentives exist (though team-based profit sharing or stock grants might)</p>	<p>Comp emerges from a peer-to-peer or market-based process of some sort, with no easily-identified group the "sets comp" for others (e.g. Zappos Uber-like rate system for shift work, HolacracyOne's badge-based comp app)</p>
 DISMISSAL	<p>Lead Links generally have the authority to fire as if still managers, perhaps within some overall system or process defined by an HR function</p>	<p>Authority to fire resides explicitly with a role created via governance (even if a Lead Link also fills it), and accountabilities or processes exist to ensure feedback is gathered from others before a dismissal can happen</p>	<p>Authority to fire rests with a group of people acting in one or more roles (e.g. HolacracyOne's "Core/Tenured Partners"), defined transparently in governance; a clear process is published; strong checks and balances exist</p>	<p>Dismissals emerge as one possible result of a peer-to-peer or market-based fit assessment process, which also offers ample advance signaling of potential issues in many cases; in practice, dismissals are often rare</p>
 RECRUITMENT	<p>Interviews by trained HR personnel; focus is on past experience and fit with job description</p>	<p>Hiring and recruitment process delegated to a role and encoded into governance; hiring process revolves around traditional interviews and resumes</p>	<p>Hiring triggered by a role after integrating needs of others; hiring seen as "adding team members" vs. "filling a job opening"; screening uses working interviews with future colleagues or other hands-on methods</p>	<p>Hiring triggers driven by a process or formula that integrates needs across org; unique, customized screening process is used and may keep evolving; feels like "courting business partners" vs. "hiring employees"</p>
 ONBOARDING & TRAINING	<p>No onboarding or training on self-organization or Holacracy</p>	<p>Onboarding process includes orientation and/or training on functioning in a self-organizing system (Holacracy); additional training and resources are regularly available for all partners</p>	<p>Self-selected mentor helps develop tension-processing knowledge/skills; lasts well beyond initial onboarding; internal Holacracy coaches readily available and used</p>	<p>The organization has its own internal training program to certify Holacracy practitioners, facilitators, and coaches</p>
 FOCUS ON PURPOSE	<p>Purpose is assumed to be self-preservation and/or profit; explicit purpose statements non-existent or not treated seriously</p>	<p>Organization's Purpose is explicit, clear, and serves as its ultimate goal in practice; many circle and role-level purposes are still undefined though, and usually don't get much attention or evolution when they do exist</p>	<p>Role-level purposes are used to make decisions and drive actions; people feel tension when a role's purpose is undefined or out of date; company metrics reflect many aspects of purpose expression, not just financial</p>	<p>Organization's purpose is clearly differentiated from the purpose of its key people and founders; purpose is a major focus in the culture; alignment with purpose is clearly happening at all levels of scale, continually</p>